

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT

**Regular Meeting of the Board of Education to
"Conduct the District's Business in Public"**

CLOSED SESSION – 6:00 p.m.

OPEN SESSION – 7:00 p.m.

**District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232**

October 12, 2010

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Steven Gourley, President

Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk

Katherine Paspalis, Esq., Member

Patricia Siever, Professor, Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))

a) Reinstatement of Pupil Services Case #19-10

3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)

Agency Designated Representatives: Leslie Lockhart, Director of Human Resources; Ali Delawalla, Assistant Superintendent Business Services

Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

- 3.3 Conference Involving a Joint Powers Agency: City of Culver City
(Pursuant to GC §54956.96)
Discussion will concern: Joint Use Agreement
CCUSD Representative: Ali Delawalla, Assistant Superintendent of
Business Services
- 3.4 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54947)
(1 Employee)
- 3.5 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 7
Classified Personnel Services Report No. 7
- 3.6 Public Employment (Pursuant to GC §54957)
a) Superintendent Search

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees
Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia Siever, Professor, Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN
CLOSED SESSION**

7. **PUBLIC HEARING**

7.1 Williams Textbook Sufficiency

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____ Seconded by _____
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – September 28, 2010
- 9.2 Approval is Recommended for Purchase Orders and Warrants
- 9.3 Acceptance of the Enrollment Report
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 7
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 7
- 9.6 Approval is Recommended for Culver City Middle School Cheerleading Team to Attend the Jamz Cheerleading National Competition in Las Vegas, Nevada, February 18-19, 2011

10. AWARDS, RECOGNITIONS AND PRESENTATIONS

- 10.1 American Citizenship Awards

11. PUBLIC RECOGNITION

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representatives' Report
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

12. INFORMATION ITEMS

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Environmental Sustainability Committee
- 12.2 First Reading of Revised Board Policy 5131.5, Students – Vandalism, Theft and Graffiti

13. RECESS (10 Minutes)

14. ACTION ITEMS

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #19-10 to Attend Public School

Motion by _____ Seconded by _____ Vote _____

14.2b Second Reading and Approval of Revised Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504

Motion by _____ Seconded by _____ Vote _____

14.2c Approval is Recommended for the Supplemental Educational Services Master Contract (pursuant to the No Child Left Behind Act) and Delegation of Authority to the Superintendent to Enter into Contracts with Supplemental Educational Services Providers

Motion by _____ Seconded by _____ Vote _____

14.2d Approval is Recommended for Resolution #6 Regarding Sufficiency of Instructional Materials

Motion by _____ Seconded by _____ Vote _____

14.2e Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Motion by _____ Seconded by _____ Vote _____

14.2f Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials

Motion by _____ Seconded by _____ Vote _____

14.2g Approval is Recommended for the Williams/Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Uniform Complaints

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items - None

14.4 Personnel Items - None

15. BOARD BUSINESS

- 15.1 Board Goals and Objectives
- 15.2 Capital Projects
- 15.3 Citizens' Oversight Committee
- 15.4 Use of City Council Chambers

16. ADJOURNMENT

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

October 26 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
November 9 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

BOARD REPORT

10/12/10

7.1

7.1 Williams Textbook Sufficiency

The Board of Education will receive public input regarding Williams Textbook Sufficiency.

The Williams Legislation for Instructional Materials can be found in SB 550 (Chapter 900/Statutes 2004) and Education Code section 60119.

All districts are required to hold a public hearing to determine textbook and instructional materials sufficiency for students in all schools. The hearing is to be held on or before the eighth week of school. As part of the hearing, the governing board shall determine whether each pupil has sufficient textbooks or instructional materials in the following areas:

- Reading/language arts, mathematics, science, and history/social science.
- Foreign language and health courses.
- Science laboratory equipment for science lab courses for grades 9-12, as appropriate.

“Sufficient” textbooks or instructional materials, or both, means that each pupil, including English Learners, has a textbook or instructional materials, or both, to use in class and take home.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>September 28, 2010</u>
Place:	<u>City Hall – Mike Balkman Council Chambers 9770 Culver Boulevard Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting 6:01 p.m. – Closed Session 7:00 p.m. – Public Meeting</u>

Board Members Present

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Professor, Member

Staff Members Present

Patricia W. Jaffe, Interim Superintendent
Ali Delawalla
Gwenis Laura, Ed.S.

Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mrs. Madeline Ehrlich led the Pledge of Allegiance.

Report from Closed Session

Mr. Gourley reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

Mr. Gourley opened the meeting by thanking staff and everyone who contributed to getting the meeting moved to the City Council Chambers. Mr. Gourley asked that the meeting be adjourned in memory of Aaron Green, Sally Gardner, and Jin Sung Kwak. He also spoke about how active Mr. Kwak was in the community.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Ms. Siever that the Board adopt the September 28, 2010 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Mr. Gourley called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any items. Mr. Silbiger requested that item 9.1 be withdrawn. Ms. Paspalis requested that items 9.2 and 9.4 be withdrawn. Mr. Zeidman requested that item 9.7 be withdrawn.

9.3 Acceptance of Gifts – Donations

9.6 Approval for Tracy Pumilia, El Marino Principal, and Mina Shiratori, El Marino Teacher, to Travel to Washington, DC for the FLAP Roundtable Meeting, October 12-14, 2010

9.1 Approval is Recommended for the Minutes of Special Meeting – August 31, 2010; and Regular Meeting – September 14, 2010

Mr. Silbiger requested that this item be removed to make the following amendments. He requested to add onto the August 31, 2010 Minutes that he was present, but arrived late at 4:15 p.m. On the September 14, 2010 Minutes he requested clarification regarding the Principal's presentations. He added under his comments in item 12.1 that when the principals make their presentations on AYP/API scores that the information should include the reasons for current success, any reasons for current struggles, and their action plans. There should be no data included.

9.2 Approval is Recommended for Purchase Orders

Ms. Paspalis requested additional information on PO#55734. Mr. Delawalla explained that the company analyzes

10. Awards, Recognitions and Presentations**10.2 Presentation by Senator Curren Price to La Ballona Elementary School**

Mrs. Jaffe introduced Senator Curren Price who made a Resolution presentation to Christine Collins, Principal of La Ballona Elementary. The Resolution was to honor the school for being designated as one of California's Distinguished Schools.

10.1 Presentation by Tracy Pumilia and Mina Shiratori – FLAP Grant

Mrs. Tracy Pumilia, Principal at El Marino Elementary, and El Marino FLAP Grant Coordinator Mina Shiratori, presented an update on programs funded through the Foreign Language Assistance Program (FLAP) Grant. They also spoke about how the program could be improved regarding the continuity for the immersion students through the twelfth grade. Board members were all in agreement and supportive of improving the configuration of the programs in the District. Mr. Silbiger, who went through the Immersion Program, shared what he thought were the weakest points of the program when he was in attendance. Madeline Ehrlich who has been involved in immersion for 31 years provided the Board with her proposal to make a more viable dual language program at the middle school level. Amy Ehrlich who graduated from the high school and went through the immersion program shared her thoughts, and also felt that the program had been a little disorganized. Claudia Descal, a parent in the District, stated she chose for her child to go to Edison Academy in Santa Monica because of their immersion program. She stated she chose Edison Academy because she was disappointed in the immersion program at the middle school. Casey Chabola stated one solution could be to offer independent study physical education. Jenny Manriquez stated her passions about the immersion program and was in support of Mrs. Ehrlich's proposal. Ms. Manriquez said she supported the previous Superintendent's idea to have a task force to discuss issues pertaining to the immersion program.

11. Public Recognition**11.4 Members of the Audience**

Members of the audience spoke about:

- Niko Walker commented that the school offers water but that the students have to pay for it now. He would like to see this matter on an agenda. He felt that if you pay the same price for lunch you should be able to get the same thing, and not have to pay extra for water. He also informed the Board that many of the water fountains do not work or the water is warm.
- Raul Garcia, the newly elected Student Body President shared some items that were on his list of concerns and stated he was proud to be a former La Ballona student. He suggested having the high school students go to the elementary schools to tutor and receive service hours.
- Carmen Jovel stated that she decided to skip the immersion program once she entered the middle school.

Mr. Gourley stated that Ms. Paspalis requested to have recess at 9:00 p.m.

13. Recess

The Board recessed at 8:56 p.m. and reconvened at 9:14 p.m.

11.4 Members of the Audience – cont.

- Debbie Hamme commented on the lack of a librarian at Linwood Howe Elementary and El Marino Elementary. She stated that the Union said no to the District's proposal of having a 3.9 hour position. Mrs. Hamme informed the Board that last year the District tried having a rotation of the librarians and it did not work. She was surprised to hear the District was considering taking the same action. She also confirmed as the ACE President that the ACE members never had an organized sick-out last year. She stated she hoped the Board would readdress the issue of having a librarian at all of the schools.
- Maggie Marquez, Library Clerk, commented that one year ago the Librarian left at Linwood Howe and the position has remained vacant. She was disappointed with the lack of priorities in the District.
- Alan Elmont spoke in support of hiring a Librarian Clerk. He felt that all of the elementary schools should be staffed with this position, and also felt that it was an issue of priorities. He encouraged the Board to find a way to hire someone as early in the school year as possible.

the Medi-Cal billing. If the company generates revenue for the District then they also get a percentage. Ms. Paspalis inquired about PO#55769 which Mr. Delawalla explained was for special education student services. Mr. Zeidman asked if we knew how many students this amount was for. Mr. Delawalla stated the amount paid was just an estimate. Ms. Paspalis wanted to point out that services for Special Education is about 75% of the purchase orders. Ms. Siever asked what the budget was for special education and requested quarterly reports on expenses. Ms. Siever also asked if we send special education students to Santa Monica or Beverly Hills. Mr. Delawalla responded that we do send students to those school districts, but the purchase orders were for services that the other school districts do not provide. Mr. Zeidman inquired about PO#55699. Mr. Delawalla responded that it was for membership in the Tri-City SELPA.

9.4 Approval is Recommended for the Certificated Personnel Reports No. 6

Ms. Paspalis pointed out a duplicate on item 9.4j. Mr. Gourley stated staff was aware of the duplication and will make the correction. Ms. Siever commended and thanked staff for putting the total amounts spent in the report as she previously requested.

9.5 Approval is Recommended for the Classified Personnel Reports No. 6

Ms. Siever requested to see the costs per hour on the report if possible.

9.7 Approval is Recommended for the Compensation Report of the Members of the Board of Education

Mr. Zeidman asked Mr. Delawalla what the hard cap was on the insurance per year. Mr. Delawalla responded \$11,000.00 per year and the hard cap has remained the same this year, and there is no difference in employee groups. Mr. Zeidman asked if any of the Board members exceeded the hard cap. Mr. Delawalla responded no.

It was moved by Mr. Zeidman and seconded by Ms. Siever to approve Consent Agenda Items 9.1 as amended; and Items 9.2 – 9.7 as presented. The motion was unanimously approved.

Mr. Gourley acknowledged Mr. George Laase to speak. Mr. Laase commented that there was another Board member taking full advantage of health benefits. He stated that by Board members taking full benefits, it almost doubled the Board member compensation. He was disappointed that there was a six month delay in getting the information out on what benefits the Board members were receiving. He stated that the public has the right to know about a dramatic increase in monies being spent on benefits. Mr. Gourley stated that he thought the information was being reported in a timely fashion, and that all Board members have the right to receive the benefits offered to them.

12. Information Items

12.2 ID Badges and Lanyards

Mr. Zeidman asked the Board if they would mind moving item 12.2 up on the agenda since the principal was in attendance. Mr. Jonathan Pearson, Middle School Principal, stated he did not feel it was necessary for students at the middle school to have ID lanyards. He explained that they currently have IDs that they carry in their wallets, and the cost for new ID lanyards would be approximately \$2,000 which would have to be funded by one of the school organizations. Jody Reichle commented that she did not agree with the middle school students possibly having ID lanyards. She felt it could pose a safety issue. Jerry Chabola said that since the high school implemented ID lanyards the campus is cleaner overall and there is a spirit of camaraderie. He thinks students have responded well to the idea. Ms. Siever stated that she respects the principals and the parent's knowledge of what is happening at the school sites. She felt if they did not feel it was necessary to implement ID badges at the middle school then she did not feel it was necessary either. Ms. Paspalis agreed. Mr. Silbiger agreed, but stated that if it was implemented at the high school that the teachers did not need to stop class time to check badges. He previously heard that this was happening in some classrooms at the high school. Mr. Zeidman stated that the Board decided the high school should have them, but the middle school could be left up to staff.

- Carey Anderson commented on the double and triple parking at Linwood Howe Elementary during pick-up and drop-off times. He shared information on a drop-off program, and possibly working with the Downtown Business Association of Culver City. Mr. Zeidman informed him about the response that the District has received from the DBA which was not working with the District because they do not need additional parking.

11.3 Student Representatives' Reports

Middle School Student Representative

There is no Culver City Middle School Student Representative at this time to report on activities at Culver City Middle School.

Culver Park Student Representative

Mrs. Jaffe introduced Sandra Maldonado as the new representative for Culver Park High School. Miss Maldonado reported on activities at Culver Park High School, including Picture Day for school IDs; the school having discussions about opening up a Student Store; and students preparing for the CAHSEE before and after school.

Culver City High School Student Representative/Student Board Member

Jamie MacIntosh, Student Board Member, reported on activities at Culver City High School, including the First Clubs Assembly; the College Faire; the upcoming Blood Drive; Back to School Night; the announcement of the Homecoming theme; and the students at the high school supporting the middle school students during their campaigning. Miss MacIntosh also informed the Board about the deterioration of Robert Frost Auditorium. She stated that the curtains are a fire hazard, the speakers do not work, there are chairs broken, tiles in the ceiling are broken, and other problems. She stated that the students would like to know what can be done. Mr. Gourley and Mr. Zeidman commended Miss MacIntosh on her report and told her that these items could possibly be addressed at an October meeting where capital improvements will be discussed. Ms. Siever also commended both students on their reports.

11.1 Superintendent's Report

Mrs. Jaffe reported that Mrs. Patty Eskridge had been named one of the Los Angeles County Teachers of the Year. Mrs. Jaffe stated that she has slowly been receiving committee applications. The first Administrative Council took place and staff felt that the educational plan had not been updated for several years. She said the principals asked during the meeting what the Board would like to see in their reports at future Board meetings. Mrs. Jaffe reported on her attendance at the upcoming meeting with the Superintendents from Tri-City SELPA, and that Ms. Davis had a meeting to discuss getting special education costs down.

11.2 Assistant Superintendents' Reports

Ms. Laura reported on the October administration of the CAHSEE; two math projects being implemented at the school sites; one cyber-bullying project that had been approved; and her observation of the math GLearning program at La Ballona Elementary.

Mr. Delawalla reported that it was the 90th day that the State still did not have an approved budget. He stated that it was difficult to work on a day-to-day basis with no budget. Mr. Delawalla stated that he would follow up on the student concerns with the water fountains and Robert Frost the following day.

Jerry Chabola commented that over the years some of the water fountains have deteriorated. He stated some had been fixed and some had been shut-off. He suggested putting in a water dispensing machine.

11.5 Members of the Board

Board Members spoke about:

- Ms. Siever stated she was happy to be at the City and pleased to hear comments from the community.
- Ms. Paspalis reported on her attendance at the middle school Back to School Night and stated it was great. She also reported on her attendance at the Teacher of the Year event which was fun.

- Mr. Silbiger thanked the City for allowing the District to hold the meeting in the Council Chambers. He also thanked Mrs. Jaffe and staff for their hard work in getting the meeting moved. He asked for the cost estimate again to get the meetings permanently moved to the Chambers. He reported on his attendance at the Farragut Back to School Night and he thought it was great. He also inquired about supervision at the middle school.
- Mr. Zeidman commented on how impressed he was with staff that items are getting placed on the agenda in such a timely fashion. He said it was nice to have such a response to the Board, and that it was different and wonderful.
- Ms. Paspalis inquired if Mrs. Jaffe had gotten a response from the City regarding having a Liaison Meeting. Mrs. Jaffe provided an update that it was being followed up on, but there was no date yet.
- Ms. Siever gave thanks to Rebecca Williams for all of her efforts and hard work in getting the meeting moved, and all that she does to assist the Superintendent.
- Mr. Gourley inquired about if an application was received from James Harris. He also asked if a walk around was scheduled with TRANE. Mr. Gourley reiterated that it was nice to get responses from staff so quickly, and that it was a pleasant change from previous years.

12. Information Items

12.1 Culver City Unified Bell Schedules

Mrs. Jaffe explained the current bell schedules and provided the Board with the pros and cons that she received from the Principals regarding changing the schedule. The Board requested that additional information come back regarding the impact on interventions, and arguments why it would or would not be effective.

Mr. Zeidman stated the schedule would not go into effect until next year, so it was fine to bring it back in January. All Board members agreed.

12.3 First Reading of Revised Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504

Board members reviewed the policy and administrative regulation, and provided their suggestions for revisions. The information will be brought back to the next meeting for a review of revisions.

14. Action Items

14.1 Superintendent's Items - None

14.2 Education Services Items

14.2a Approval is Recommended for the Los Angeles County Arts Commission Consultant Services Agreement with the Culver City Unified School District for 2010-2011

It was moved by Ms. Paspalis and seconded by Mr. Silbiger that the Board approve the Los Angeles County Arts Commission Consultant Services Agreement with the Culver City Unified School District for 2010-2011 as presented. The motion was unanimously approved.

14.3 Business Items – None

14.4 Personnel Items – None

15. Board Business

15.1 Goals and Objectives of the Board

Ms. Siever thanked the Board for letting her move forward on her request. She provided the Board with a draft of the Goals and Objectives; and Overarching Goals. She stated that she would like to hear from Board members on their opinions or suggestions. Mr. Gourley thanked her for taking the lead on this project. He also asked if Ms. Siever had been in touch with CSBA and advised them of the Board's view on the CSBA's recent activities and actions in bad faith. Ms. Siever stated that she had been in touch with them and forwarded Mr. Gourley's letter. She said that a representative from CSBA stated that they would be happy to come and speak to the Board.

Mr. Gourley addressed Mr. Silbiger's idea of having the Student Board Member vote. Mr. Gourley did not think it was feasible. He stated that they are not elected officials and may not even be old enough to vote yet.

Adjournment

There being no further business, it was moved by Ms. Paspalis, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Gourley adjourned the meeting at 10:30 p.m. in memory of Aaron Green, Jin Sung Kwak, and Sally Gardner.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 PURCHASE ORDERS AND WARRANTS

The attached purchase order list and warrants report are submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from September 18, 2010 through October 1, 2010 is \$106,012.83. Warrants issued for the period September 3, 2010 through September 30, 2010 total \$2,437,364.79. This includes \$1,556,312.00 in commercial warrants, and \$881,052.79 in payroll warrants.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from September 18, 2010 through October 1, 2010 in the amount of \$106,012.83 and warrants for September 3, 2010 through September 30, 2010 in the amount of \$2,437,364.79 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

PO Date	PO #	Stat	Ord#	Date	Change	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
10/01/10	55281M	A		10/01/2010		SANTA MONICA FENCE CO	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	851.03	851.03	
							10/01/2010	55281M									SANTA MONICA FENCE CO
09/30/10	55283M	A		09/30/2010		SHELTON FIRE PROTECTION	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	2,700.00	2,700.00	
							09/30/2010	55283M									SHELTON FIRE PROTECTION COMPANY
10/01/10	55285M	A		10/01/2010		ONE STOP ROOTER & PLUMBING	REPAIRS - OTHER	Maintenance	01.0	81500.0	00000	81100	5630	0005040	925.00	925.00	
							10/01/2010	55285M									ONE STOP ROOTER & PLUMBING
09/22/10	55482	A		09/29/2010		GARDA CL WEST, INC.	CONTRACTED SERVICES	Undistributed	01.0	00000.0	16001	27000	5890	4010000	1,390.71	1,390.71	
							"CANCELED" SEE 55482A										
							09/22/2010	55482									GARDA CL WEST, INC.
09/29/10	55482A	A		09/30/2010		GARDA CL WEST, INC.	CONTRACTED SERVICES	Undistributed	01.0	00000.0	16001	27000	5890	4010000	1,390.71	1,390.71	
							09/30/2010		11.0	06390.0	41100	27000	5890	0000010	902.58	902.58	
							09/30/2010		13.0	53100.0	00000	37000	5810	0000000	1,390.71	1,390.71	
							09/29/2010	55482A									GARDA CL WEST, INC.
09/22/10	55668A	A		09/22/2010		TOLEDO P.E. SUPPLY CO.	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	91400.0	11100	10000	4310	3010000	1,368.47	1,368.47	
							09/22/2010	55668A									TOLEDO P.E. SUPPLY CO.
09/23/10	55751	A		09/23/2010		HUNTINGTON PARK RUBBER STAMP CO.	OFFICE SUPPLIES	Fiscal Services	01.0	00000.0	00000	73000	4350	0005010	44.99	44.99	
							09/23/2010	55751									HUNTINGTON PARK RUBBER STAMP CO.
09/21/10	55752	A	1	09/22/2010		WRIST-BAND.COM	INSTRUCTIONAL SUPPLIES	Linwood Howe Elementary	01.0	90128.0	11100	10000	4310	2020000	284.63	284.63	
							09/21/2010	55752									WRIST-BAND.COM
09/21/10	55753	A		09/21/2010		GRUBB & ELLIS LANDAUER	CONTRACT SERVICES RENDERED	Business Services	01.0	00000.0	00000	73000	5810	0005000	6,500.00	6,500.00	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt	
09/21/10	55754	A		09/21/2010	PARVIZ PRINTING COMPANY, INC.	OFFICE SUPPLIES	55753	GRUBB & ELLIS LANDAUER	01.0	00000.0	00000	71000	4350	0001000	620.00	6,500.00
09/21/2010																
09/21/2010					PARVIZ PRINTING COMPANY, INC.		55754									620.00
09/22/10	55755	A		09/22/2010	TOLEDO P.E. SUPPLY CO.	INSTRUCTIONAL SUPPLIES	55755		01.0	00000.0	11100	10000	4310	3010001	186.26	186.26
09/22/2010																
09/22/2010					Middle School											
09/22/2010					TOLEDO P.E. SUPPLY CO.											186.26
09/22/10	55756	A		09/22/2010	REDWOOD PRESS	OFFICE SUPPLIES	55756		01.0	00000.0	00000	21000	4350	0004040	85.61	85.61
09/22/2010																
09/22/2010					Adult School											
09/22/2010					REDWOOD PRESS											142.69
09/23/10	55757	C		09/23/2010	ACCREDITING COMMISSION FOR	MEMBERSHIPS	55757		01.0	07395.0	00000	27000	5310	4010000	1,122.65	1,122.65
09/23/2010																
09/23/2010					ACCREDITING COMMISSION FOR SCHOOLS											
09/23/10	55758	C		09/23/2010	FRANCOIS-PIERRE COUTURE	CONSULTANTS	55758		01.0	90126.0	17000	39000	5850	4010000	1,200.00	1,200.00
09/23/2010																
09/23/2010					FRANCOIS-PIERRE COUTURE											1,200.00
09/23/10	55759	A		09/23/2010	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES	55759		01.0	58100.0	11100	10000	4310	0004030	1,520.89	1,520.89
09/23/2010																
09/23/2010					COMPLETE BUSINESS SYSTEMS											3,041.78
09/23/10	55760	A		09/23/2010	LOS ANGELES ZOO AND BOTANICAL	FIELD TRIPS	55760		01.0	00000.0	16003	10000	5816	2030000	375.00	375.00
09/23/2010																
09/23/2010					LOS ANGELES ZOO AND BOTANICAL GARDENS											375.00
09/23/10	55761	A		09/23/2010	ACCU CUT SYSTEMS	INSTRUCTIONAL SUPPLIES	55761		01.0	91400.0	11100	10000	4310	2030000	62.88	62.88
09/23/2010																
09/23/2010					ACCU CUT SYSTEMS											62.88
09/23/10	55762	A		09/23/2010	LOS ANGELES ZOO AND BOTANICAL	FIELD TRIPS	55761		01.0	00000.0	16003	10000	5816	2030000	343.00	343.00
09/23/2010																
09/23/2010					LOS ANGELES ZOO AND BOTANICAL											343.00

Board List Purchase Order Report

Page No. 3

CULVER CITY UNIFIED SD

Run Date: 10/02/2010

9/18/2010 To 10/1/2010

Run Time: 04:46:59AM
WEEKLY

Report ID: LAPO009C

District: 64444

Purchase Orders/Buyouts To The Board for Ratification From: 9/18/2010 To 10/1/2010
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
09/23/10	55763	A		09/23/2010	REDWOOD PRESS	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	252.43	343.00
				09/23/2010	REDWOOD PRESS									252.43	
09/23/10	55764	A		09/23/2010	WESTLITE SUPPLIES	OFFICE SUPPLIES	Culver City Middle School	01.0	00000.0	00000	27000	4350	3010001	854.40	854.40
				09/23/2010	WESTLITE SUPPLIES									854.40	
09/24/10	55765	A		09/24/2010	PEARSON EDUCATION, INC.	BOOKS	Adult School	11.0	90139.0	41100	10000	4110	0000010	934.45	934.45
09/23/10	55766	X	1	09/24/2010	ASCD	SUBSCRIPTIONS	La Ballona Elementary	01.0	30100.0	11100	10000	4313	2060000	49.00	49.00
				09/23/2010	ASCD									49.00	
09/24/10	55766A	C		09/24/2010	ASCD	MEMBERSHIPS	La Ballona Elementary	01.0	30100.0	11100	10000	5310	2060000	49.00	49.00
				09/24/2010	ASCD									49.00	
09/23/10	55767	A		09/23/2010	MARC PURCHIN	CONSULTANTS	Special Education	01.0	33100.0	71500	31140	5850	0004040	5,000.00	5,000.00
				09/23/2010	MARC PURCHIN									5,000.00	
09/23/10	55768	C		09/23/2010	MOEMS	MEMBERSHIPS	Linwood Howe Elementary	01.0	90127.0	00000	21000	5310	2020000	178.00	178.00
				09/23/2010	MOEMS									178.00	
09/23/10	55880	A		09/23/2010	SPARKLETT'S WATER	INSTRUCTIONAL SUPPLIES	El Marino Language	01.0	91400.0	11100	10000	4310	2030000	66.50	66.50
				09/23/2010	SPARKLETT'S WATER									66.50	
09/23/10	55881	A		09/23/2010	INSECT LORE	INSTRUCTIONAL SUPPLIES	Linwood Howe	01.0	00000.0	11100	10000	4310	2020001	39.89	39.89
				09/23/2010	INSECT LORE									39.89	
09/23/10	55882	A		09/23/2010	SRA/MCGRAW-HILL	BOOKS	Undistributed	01.0	07156.0	11100	10000	4110	0000000	5,401.09	5,401.09
				09/23/2010	SRA/MCGRAW-HILL		SIMC							5,401.09	

Stat : P = Pending, A=Active, C=Completed, X=Canceled

Board List Purchase Order Report
 CULVER CITY UNIFIED SD

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
09/23/10	55883	A		09/23/2010	VOCATIONAL TECHNOLOGIES	INSTRUCTIONAL SUPPLIES	Culver City High School	01.0	65200.0	57700	21000	4320	4010000	330.41	
09/27/10	55884	A		09/27/2010	WESTED	TEST/TEST MATERIALS	Special Projects	01.0	37100.0	00000	27000	4312	0004030	330.41	5,401.09
09/27/10	55885	A		09/27/2010	WORKING WITH AUTISM, INC.	CONTRACT SERVICES RENDERED	Special Education	01.0	65000.0	57700	31500	5890	0004040	110.00	354.00
09/27/10	55886	C		09/27/2010	WOODSMALL LAW GROUP, PC	CONTRACTED SERVICES	Special Education	01.0	33100.0	57500	39000	5890	0004040	5,500.00	110.00
09/27/10	55887	A		09/27/2010	CDW-G	INSTRUCTIONAL SUPPLIES	La Ballona Elementary	01.0	91400.0	11100	10000	4310	2060000	68.99	5,500.00
09/27/10	55888	C		09/27/2010	FRED PRYOR SEMINARS	CONFERENCE AND TRAVEL	Adult School	11.0	06390.0	41100	27000	5220	0000010	596.00	68.99
09/27/10	55889	A		09/27/2010	IMAGE IV SYSTEMS, INC.	MAINTENANCE AGREEMENTS	Undistributed STMC	01.0	00000.0	00000	24200	5630	0000000	444.00	596.00
09/29/10	55893	A		09/29/2010	EDUNEERING, INC.	CONSULTANTS	Educational Services	01.0	30100.0	00000	27000	5850	0004000	6,840.00	444.00
09/30/10	55894	A		09/30/2010	CDW-G	COMPUTER SUPP/EQUIP	Adult School	11.0	06390.0	41100	10000	4310	0000010	318.26	12,000.00

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
09/30/10	55895	A		09/30/2010	LACOE	CONFERENCE AND TRAVEL 09/30/2010	55895 Special Projects	LACOE	01.0	42010.0	00000	21000	5220	0004030	2,400.00
09/30/10	55896	A		09/30/2010	SRA/MCGRAW-HILL	BOOKS 09/30/2010	55896 Undistributed SIMC	SRA/MCGRAW-HILL	01.0	07156.0	11100	10000	4110	0000000	7,432.93
09/30/10	55897	A	1	10/01/2010	NCS PEARSON, INC.	SOFTWARE 09/30/2010	55897 Linwood Howe Elementary	NCS PEARSON, INC.	01.0	30100.0	11100	10000	4410	2020000	28,000.00
09/30/10	55898	A		10/01/2010	MORSE WATCHMANS, INC.	SECURITY SUPP/EQUIP/SYSTEM 09/30/2010	55898 Security	MORSE WATCHMANS, INC.	01.0	00000.0	00000	83000	4400	0001050	5,936.20
09/30/10	55899	A		09/30/2010	GALE SUPPLY COMPANY	JANITORIAL SUPP/EQUIP 09/30/2010	55899 Summer School	GALE SUPPLY COMPANY	01.0	00000.0	11100	10000	4370	0000982	1,093.99
09/30/10	55900	A		09/30/2010	CDW-G	INSTRUCTIONAL SUPPLIES 09/30/2010	55900 Undistributed ROP	CDW-G	01.0	96353.0	71100	10000	4310	0000000	498.27
09/30/10	55901	A		09/30/2010	NETOP	SOFTWARE 09/30/2010	55901 Undistributed ROP	NETOP	01.0	96353.0	71100	10000	4310	0000000	358.20
09/30/10	55902	A		09/30/2010	THE APPLE STORE	COMPUTER SUPP/EQUIP 09/30/2010	55902 Undistributed ROP	THE APPLE STORE	01.0	96353.0	71100	10000	4310	0000000	161.33
10/01/10	55903	A		10/01/2010	ACADEMIC COMMUNICATION	TEST/TEST MATERIALS 10/01/2010	55903 Special Education	ACADEMIC COMMUNICATION ASSOCIATES, INC.	01.0	33100.0	50010	31600	4312	0004040	138.21
10/01/10	55905	A		10/01/2010	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP 10/01/2010	55905 Linwood Howe Elementary	TROXELL COMMUNICATIONS	01.0	90127.0	11100	10000	4410	2020000	1,997.45
															1,997.45

Report ID: LAPO009C **Page No. 6**
District : 64444 **Run Date: 10/02/2010**
Purchase Orders/Buyouts To The Board for Ratification From : 9/18/2010 To 10/1/2010
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified **Run Time: 04:46:59AM**
WEEKLY

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch.Lo	Distrib Amount	PO Amt
10/01/10	55906	A		10/01/2010	TROXELL COMMUNICATIONS	AUDIOVISUAL SUPP/EQUIP 10/01/2010	Linwood Howe Elementary 55906	01.0	90127.0	11100	10000	4410	2020000	1,997.45	1,997.45
TROXELL COMMUNICATIONS															

Total by District : 64444 106,012.83 106,012.83

End of Report LAPO009C

NONPUBLIC SCHOOLS:
APPROVED YTD: \$634,909.50

**CULVER CITY UNIFIED SCHOOL DISTRICT
DISTRICT WARRANT REPORT
2010 - 2011**

COMMERCIAL WARRANTS

SEPT. 3, 2010 - SEPT. 30, 2010	\$ 1,556,312.00
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PAYROLL WARRANTS

SEPT. 3, 2010 - SEPT. 30, 2010	\$ 881,052.79
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TOTAL:	<u>\$ 2,437,364.79</u>
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9.3 Enrollment Report

The attached reports display enrollment information for the first month of the 2010-2011 school year. The reports are presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

RECOMMENDED MOTION: That the Board of Education for Culver City Unified School District accept the Enrollment Report for month one of the 2010-2011 school year as presented.

Moved by:

Seconded by:

Vote:

Culver City Unified School District
District Enrollment for the 1st School Month (8/23/10 - 9/17/10)
2010 - 2011

ELEMENTARY	El Marino	El Rincon	Farragut	La Ballona	Linwood Howe	Ind. Study	Total
K	132	83	91	91	67	0	464
1	132	96	88	114	92	0	522
2	130	88	84	86	77	0	465
3	116	88	77	81	70	0	432
4	119	82	89	62	86	0	438
5	118	78	88	90	81	0	455
Spec Class	0	14	6	0	27	0	47
Elementary Total	747	529	523	524	500	0	2823

SECONDARY	Middle School	High School	Culver Park	Ind. Study	Total
6	504			0	504
7	523			0	523
8	509			0	509
9		554	0	0	554
10		590	1	0	591
11		585	18	0	603
12		520	40	8	568
Spec Class	24	41	0	0	65
Secondary Total	1560	2290	59	8	3917

Total K-12 Enrollment	6740
------------------------------	-------------

STATE PRESCHOOL & INFANT CENTER

Linwood Howe	El Marino	El Rincon	Farragut	La Ballona	CEE	Total
50	17	37	8	88	96	296

ADULT SCHOOL

Adult Basic Education	ESL	Citizenship	Adults with Disabilities	Community Courses	Older Adults Prog	High School Subjects	Total
87	362	15	20	157	203	132	976

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 132 students enrolled in high school subjects, 15 concurrently attend high school.

Culver City Unified School District
Enrollment Comparison
09-10 vs 10-11

ELEMENTARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month	
		10-11		10-11		10-11		10-11		10-11
El Marino		747								
El Rincon		529								
Farragut		523								
La Ballona		524								
Linwood Howe		500								
Ind. Study		0								
Special Ed		Incl		Incl		Incl		Incl		Incl
Elementary Total		2823		0		0		0		0

SECONDARY	1st School Month		2nd School Month		3rd School Month		4th School Month		5th School Month	
		10-11		10-11		10-11		10-11		10-11
Middle School		1560								
High School		2290								
Culver Park		59								
Ind. Study		8								
Special Ed		Incl		Incl		Incl		Incl		Incl
Secondary Total		3917		0		0		0		0

K-12 Total		6740		0		0		0		0
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BOARD REPORT

9.4 Financial Implication for Certificated Services Report No. 7

Total Fiscal Impact per Funding Source:

General Fund	\$40,075.00
Title I	\$ 910.00
Child Development	\$ 2,725.00
Donation Fund	\$ 9,688.00
ADA	\$ 2,847.60
FLAP	\$ 700.00
CCEF	\$ 2,485.00
CCMS PTSA	\$ 900.00

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 2

I. Authorization and Ratification of Employment - continued

F. Extra Assignment – Linwood E. Howe, Homework Club
Effective October 4, 2010 through June 17, 2011 at \$35.00 per hour, not to exceed
2 hours per week
Funding Source: Donation Fund
Total Cost: \$8,960.00

- | | |
|-----------------------|---------------------|
| 1. De Rojas, Laura | 3. Mont, Allison |
| 2. Gualtieri, Natalie | 4. Sweeney, Maryann |

G. Extra Assignment – Linwood E. Howe, After School Enrichment Teacher
Effective October 19, 2010 through December 17, 2010 at \$35.00 per hour,
not to exceed 10 hours
Funding Source: Donation Fund
Total Cost: \$350.00

1. Black, Sandra

H. Extra Assignment – All Elementary Schools, Science Professional Development
Effective September 29, 2010 through June 30, 2011 at \$35.00 per hour,
not to exceed 1 hour per teacher
Funding Source: CCEF
Total Cost: \$2,485.00

<u>La Ballona</u>			<u>Linwood</u>			<u>El Marino</u>		
1.	Angel, Holly		1.	Abascal, Atoosa		1.	Adachi, Naomi	
2.	Arancibia, Deb		2.	Beebe, Stephanie		2.	Arenas-Pablo, Araceli	
3.	Arzate, Carolina		3.	Black, Sandy		3.	Bell, Monica	
4.	Bearman, Alix		4.	Burkenheim, Karen		4.	Campos, Carmen	
5.	Bernal, Donna		5.	Burns, Tracy		5.	Cuellar, Prado	
6.	Borcherding, Nan		6.	Chabola, Kevin		6.	Duron, Maricela	
7.	Coelho, Isabel		7.	Chinelli, Vivian		7.	Egan, Johanna	
8.	Coleman, Margaret		8.	Cowen, Kate		8.	Ezaki, Satomi	
9.	Dagenais, Gail		9.	De Rojas, Laura		9.	Haro, Ana Maria	
10.	Dimitroff, Ann		10.	Frazier, Darla		10.	Hebert, Anna	
11.	Flores, Monika		11.	Galambos, Deborah		11.	Horiba, Alice	
12.	Godbey, Rebecca		12.	Glassman, Lili		12.	Llanos, Claudio	
13.	Gomez, Sandra		13.	Gualtieri, Natalie		13.	Martinez, Myrna	
14.	Ishii, Debby		14.	Holman, Greg		14.	Martinez, Zaida	
15.	Jensen, Sara		15.	Maldonado, Amy		15.	Mejia, Elizabeth	
16.	McMillan, Wade		16.	Mont, Allison		16.	Miller, Samantha	
17.	Mendez-Tobar, Ana		17.	Rose, Jeffrey		17.	Miyagishima, Junko	
18.	Moskowitz, Raechel		18.	Schnauss, Elizabeth		18.	Miyawaki, Tomoko	

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 3

I. Authorization and Ratification of Employment - continued

H. Extra Assignment – All Elementary Schools, Science Professional Development – continued
Effective September 29, 2010 through June 30, 2011 at \$35.00 per hour,
not to exceed 1 hour per teacher

<u>La Ballona</u>	<u>Linwood</u>	<u>El Marino</u>
19. Orozco, Joanna	19. Shulman, Marci	19. Mizuta, Naoko
20. Pollock, Jennifer	20. Spinelli, Marion	20. Nagumo, Noriko
21. Proctor, Ira	21. Taylor, Jo Maria	21. Nakagawa, Kana
22. Rosales, Susan	22. Wagner, Joyce	22. Nimura, Hitomi
23. Taslimi, Julia	23. Wilson, Erin	23. Omuro, Mitsuko
24. Warner, Christie		24. Padilla, Marisela
		25. Paul, Christina
<u>El Rincon</u>	<u>Farragut</u>	26. Rainof, Alice
1. Ames, Janet	1. Chapin, Sabrina	27. Rodriguez, Maria
2. Carlan, Marlene	2. Conner, Jessica	28. Romero, Rebeca
3. DiFranco, Diane	3. DeFelice, Nancy	29. Sanchez, Rosa
4. Ferris, Kathryn	4. Ebor, Lynn	30. Sekiguchi, Saori
5. Fitts, Julie	5. Eskridge, Patricia	31. Sergant, Roberta
6. Gallegos, Nancy	6. Fineman, Jan	32. Sorbille, Selva
7. Glusac, Jan	7. Fredal, Ann	33. Valenzuela, Asusena
8. Gonzalez, Veronica	8. Halleran, Loren	34. Yamakawa, Mike
9. Hiller, Diana	9. Harter, Liz	
10. Keller, Shannon	10. Jacklin, Michelle	
11. Kendrick-Love, Marshanne	11. Jackson, Alicia	
12. Knight, Ben	12. Johnson, Robyn	
13. Levyn, Karen	13. Knight, Kristian	
14. Lowell, Janice	14. Langholz, Estelle	
15. Moniz, Claire	15. Manglinong, Stephanie	
16. O'Daniel, Sharon	16. Marshak, Sharon	
17. Pomeroy, Kristen	17. Morgan, Nancy	
18. Pryharski, Allison	18. Revel, Dawn	
19. Redmon, Kim	19. Roberts, Kelley	
20. Rezac, Tiana	20. Schaffer, Doris	
21. Risher, Jason	21. Sibert, Christine	
22. Schuler, Carrie	22. Tsubakiyama, Margaret	
23. Strom, Sukainatu	23. Wilkens, Paige	
24. Tollefson, Laura		
25. Valdovinos, Patty		

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 4

I. Authorization and Ratification of Employment - continued

I. Extra Assignment – Middle School, State Standardized Testing in May
Effective May 18, 2010 through May 25, 2010 at \$126.00 stipend
Funding Source: Donation Fund
Total Cost: \$378.00

- | | |
|--------------------|-------------------|
| 1. Collett, Robert | 3. Wurzel, George |
| 2. Rodsky, Laurie | |

J. Extra Assignment – Middle School, Coaching
Effective August 30, 2010 through June 17, 2011 at stated stipend
Funding Source: General Fund
Total Cost: \$10,791.00

- | | | |
|-------------------|-------------------------------|--------------------|
| 1. Azad, Mark | Intramural Sports Coordinator | Stipend \$2,476.00 |
| 2. Morris, Ruth | GATE Co-Coordinator (2/3) | Stipend \$2,060.00 |
| 3. Plotnik, Lucas | Mock Trial Coordinator | Stipend \$2,476.00 |
| 4. Ross, David | GATE Co-Coordinator (1/3) | Stipend \$1,034.00 |
| 5. Sablan, Angelo | Athletic Director | Stipend \$2,745.00 |

K. Extra Assignment – Middle School, CIMI GATE Camp Chaperones
Effective October 15, 2010 through October 17, 2010 at \$300.00 stipend per teacher
Funding Source: CCMS PTSA
Total Cost: \$900.00

- | | |
|---------------------|-----------------|
| 1. Daggett, Carlene | 3. Young, Erica |
| 2. Ross, David | |

L. Extra Assignment – Middle School, After School Program Wave Catchers
Effective October 7, 2010 through May 31, 2011 at \$35.00 per hour, not to exceed 1 hour per week
Funding Source: General Fund
Total Cost: \$2,975.00

- | | |
|-----------------------|-----------------|
| 1. Robins, Susanne | 3. Young, Erica |
| 2. Stowers, Katherine | |

M. Extra Assignment – Middle School, After School Program
Effective September 27, 2010 through December 10, 2010 at \$35.00 per hour, not to exceed 3 hours
Funding Source: General Fund
Total Cost: \$9,450.00

- | | | |
|----------------------|-------------------|-----------------------|
| 1. Adamucci, Anthony | 4. Grime, Dan | 7. Scott, Gloria |
| 2. Delaney, Sarah | 5. Morris, Ruth | 8. Washington, Joseph |
| 3. Eskridge, Patty | 6. Sablan, Angelo | 9. Yarbrough, Phyllis |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 7 – Page 5

I. Authorization and Ratification of Employment - continued

N. Extra Assignment – Middle School, Coaching
Effective September 1, 2010 through November 12, 2010 at \$929.00 stipend
Funding Source: General Fund
Total Cost: \$929.00

1. Vermillion, Jason Girls' 6th Grade Volleyball

O. Extra Assignment- Spanish Translation of Notifications to Parents
Effective September 8, 2009 through March 11, 2010 at \$35.00 per hour, not to exceed 26 hours
Funding Source: Title I
Total Cost: \$910.00

1. Montero, Jose

P. Extra Assignment – High School, First Aid/CPR Certification for Coaches
Effective June 15, 2010 at \$35.00 per hour, not to exceed 33 hours
Funding Source: General Fund
Total Cost: \$1,155.00

1. White, Marcos

RECOMMENDED MOTION: That approval be granted for Certificated Personnel
Services Report No. 7

Moved by: Seconded by:

Vote:

BOARD REPORT

9.5 Financial Implication for Classified Personnel Services Report No. 7

Total Funding Fiscal Impact:

Adult School Total:	\$28.19/hour, as needed
Child Development Total:	\$7,530
ELAP Total:	\$800
Farragut Fan Club Total:	\$3,500
Food Services Total:	\$212.52
General Fund Total:	\$16,236.50
Panther Partners Total:	\$5,250
Title I Total:	\$2,471

I. Authorization, Approval & Ratification of Employment

A. Child Development

- | | | |
|----|--|---|
| 1. | Instructional Assistant –
Child Development | Funding Source: Child Development
Fiscal Impact: \$7,530/assignment |
| 2. | Substitute Instructional Assistant – | Funding Source: Child Development
Fiscal Impact: \$12.78/hour, as needed |

B. Food Services

- | | | |
|----|-------------------------------|---|
| 1. | Senior Food Service Assistant | Funding Source: Food Services
Fiscal Impact: \$212.52/assignment |
|----|-------------------------------|---|

C. Instructional Assistants

- | | | |
|----|--|--|
| 1. | Instructional Assistant –
Computer Lab | Funding Source: Farragut Fan Club
Fiscal Impact: \$3,500/assignment |
| 2. | Instructional Assistant –
Bilingual (La Ballona) | Funding Source: Unrestricted General Fund
Fiscal Impact: \$5,825/assignment |
| 3. | Instructional Assistants –
Bilingual (La Ballona) | Funding Source: Title I
Fiscal Impact: \$2,471/assignment |
| 4. | Instructional Assistants –
Bilingual (Linwood Howe) | Funding Source: ELAP
Fiscal Impact: \$800/assignment |

BOARD REPORT

9.5 Financial Implication for Classified Personnel Services Report No. 7 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

5. Instructional Assistants – Adult School Funding Source: General Fund – 231 GED
Fiscal Impact: \$4,600/assignment

D. Adult School Lecturers

1. Adult School Lecturer Funding Source: Adult School
Fiscal Impact: \$28.19/hour, as needed

E. Coaches

1. Temporary Coaches Funding Source: Athletic – General Fund
Fiscal Impact: \$2,500/assignment

F. Noon Duty Supervisors

1. Noon Duty Supervisor Funding Source: General Fund
Fiscal Impact: \$3,311.50/assignment

G. Stipend Assignments

1. After School Instructors Funding Source: Panther Partners
Fiscal Impact: \$5,250/assignment

H. Student Helpers

1. Student Helpers – Workability Funding Source: General Fund – Special Ed
Fiscal Impact: \$8.00/hour, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 7

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Andrus, Carla
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 100 hours
Funding Source: Child Development
Effective August 30, 2010 through
June 17, 2011
Range 11 – \$15.64 per hour

2. Farrar, Courtney
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 100 hours
Funding Source: Child Development
Effective August 30, 2010 through
June 17, 2011
Range 11 – \$15.64 per hour

3. Janacito, Ann
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 100 hours
Funding Source: Child Development
Effective August 30, 2010 through
June 17, 2011
Range 11 – \$14.90 per hour

4. Martinez, Ruth
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 100 hours
Funding Source: Child Development
Effective August 30, 2010 through
June 17, 2011
Range 11 – \$13.48 per hour

5. Sanchez, Lea
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 100 hours
Funding Source: Child Development
Effective August 30, 2010 through
June 17, 2011
Range 11 – \$15.64 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

A. Child Development – continued

6. Wong, Karen
Substitute Instructional Assistant –
Child Development
Child Development
Funding Source: Child Development
Effective October 1, 2010
Hourly, as needed - \$12.78 per hour

B. Food Services

1. Pineda, Delmy
Senior Food Service Assistant
Food Services/High School – Extra Assignment
Not to exceed 7 hours per day
Funding Source: Food Services
Effective August 26, 2010 through
August 27, 2010
Range 10 – \$15.18 per hour

C. Instructional Assistants

1. Shimerman, Amy
Instructional Assistant – Computer Lab
Farragut – Extra Assignment
Not to exceed 2.75 hours per day
Funding Source: Farragut Fan Club
Effective August 31, 2010 through
December 17, 2010
Range 16 – \$ 17.65 per hour
2. Diaz, Gaby
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Overage
Not to exceed 2 hours per day
Funding Source: Unrestricted General Fund
Effective September 20, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour
3. Herbach, Aleida
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title I
Effective October 11, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

4. Huerta, Lorena
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title I
Effective October 11, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour

5. Prieto, Liset
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title I
Effective October 11, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour

6. Zamudio, Rosa
Instructional Assistant – Bilingual
La Ballona – Extra Assignment – Translations
Not to exceed 35 hours
Funding Source: Title I
Effective October 11, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour

7. Ortega, Brenda
Instructional Assistant – Bilingual
Linwood Howe – Extra Assignment –
Translations – Not to exceed 45 hours
Funding Source: ELAP
Effective August 30, 2010 through
June 17, 2011
Range 16 – \$17.65 per hour

8. Blumenfeld, Jo Ann
Instructional Assistant – Adult School
Adult School – Extra Assignment – ILC
Not to exceed 4 hours per week
Funding Source: General Fund – 231 GED
Effective September 7, 2010 through
June 17, 2011
Range 16 – \$18.15 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

C. Instructional Assistants – continued

9. Goodwin, Janene Instructional Assistant – Adult School
Adult School – Extra Assignment – ILC
Not to exceed 3 hours per week
Funding Source: General Fund – 231 GED
Effective September 7, 2010 through
June 17, 2011
Range 16 – \$18.15 per hour
10. Carr, LaTonya Substitute Instructional Assistant
District Office
Funding Source: General Fund
Effective October 13, 2010
Hourly, as needed – \$13.85 per hour

D. Adult School Lecturers

1. Demitroff, Genea Temporary Adult School Lecturer
Adult School
Funding Source: Adult School – Fee Based
Effective September 25, 2010
Hourly, as needed – \$28.19 per hour

E. Coaches

1. Fune, Arleen Temporary Girls' Assistant Tennis Coach
High School
Funding Source: Booster Club
Effective August 23, 2010 through
September 10, 2010
Stipend of \$500.00
2. Tillman, Melody Temporary Conditioning Coach
High School
Funding Source: Booster Club
Effective September 17, 2010 through
January 30, 2011
Stipend of \$2,000.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

F. Noon Duty Supervisors

1. Castillo, Veronica
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour
2. Hogan, Jamie
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour
3. McCullen, Ian
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour
4. Ocasio Vasquez, Michelle
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour
5. Palma, Rene
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour
6. Perry, Regina
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective August 30, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

F. Noon Duty Supervisors – continued

7. Roberts, Tanya
Temporary Noon Duty Supervisor
Linwood Howe
Funding Source: General Fund
Effective September 20, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour

8. Marshall, Wendy
Temporary Noon Duty Supervisor
Farragut
Funding Source: General Fund
Effective October 11, 2010 through
June 17, 2011
Hourly, as needed – \$9.25 per hour

G. Stipend Assignments

1. Bradshaw, Courtney
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective September 27, 2010 through
December 10, 2010
Stipend of \$35.00 per hour

2. Mora, Karol
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective September 27, 2010 through
December 10, 2010
Stipend of \$35.00 per hour

3. Patti, Carmen
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective September 27, 2010 through
December 10, 2010
Stipend of \$35.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

G. Stipend Assignments – continued

4. Thompson, Pam
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective September 27, 2010 through
December 10, 2010
Stipend of \$35.00 per hour
5. Trank, Pam
Temporary After School Instructor
Middle School – Panther Partners Program
Not to exceed 3 hours per week
Funding Source: Panther Partners
Effective September 27, 2010 through
December 10, 2010
Stipend of \$35.00 per hour

H. Student Helpers

1. Delgado, Jazmine
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective September 28, 2010
Hourly, as needed – \$8.00 per hour
2. Martinez, Armando
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective September 27, 2010
Hourly, as needed – \$8.00 per hour
3. Villicana, Francisco
Student Helper – Workability
Location outside of district
Funding Source: General Fund – Special Ed
Effective September 28, 2010
Hourly, as needed – \$8.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 7 – Page 8

II. Authorization, Approval & Ratification of Rescission to Item Previously Approved on Board Report #4; 08/31/10 – Employee Never Began Assignment

D. Adult School Lecturers

1. Carson, Julie

Temporary Adult School Lecturer
Adult School
Funding Source: Adult School
Effective September 25, 2010
Hourly, as needed

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 7

Moved by:

Seconded by:

Vote:

BOARD REPORT

10/12/10

9.6

9.6 Approval is Recommended for Culver City Middle School Cheerleading Team to Attend the Jamz Cheerleading National Competition in Las Vegas, Nevada, February 18-19, 2011

Board policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the School District be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Culver City Middle School requests permission for approximately 30 student members of the Cheerleading Team to participate in the Jamz Cheerleading National Competition in Las Vegas, Nevada. Students will miss one day of school on Friday, February 18, 2011. Students will be chaperoned by coaches Kari Richards and Amber Masek and parent volunteers. Students will travel by car with their families. Costs are covered by fundraising and parent contributions.

RECOMMENDED MOTION: That the Board approve Culver City Middle School Cheerleading Team to Attend the Jamz Cheerleading National Competition in Las Vegas, Nevada, February 18-19, 2011.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10/12/10

10.1

10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

12.1 Environmental Sustainability Committee

The Board previously approved that an Environmental Sustainability Committee be formed for the District. The application process ended on October 1, 2010 and Interim Superintendent, Patricia Jaffe, will announce the accepted members to the Committee.

BOARD REPORT

10/12/10

12.2

12.2 First Reading of Revised Board Policy 5131.5, Students – Vandalism, Theft and Graffiti

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Board Policy on Vandalism, Theft and Graffiti is being presented for a first reading.

VANDALISM, THEFT AND GRAFFITI

The Governing Board considers vandalism a very serious matter. Vandalism includes the negligent, willful, or unlawful damaging or theft of any district-owned real or personal property, including the writing of graffiti.

(cf. 3515.4 - Recovery for Property Loss or Damage)

~~Any district student who commits an act of vandalism shall be subject to disciplinary action by the district and also may be prosecuted through other legal means. If reparation of damages is not made, the district also may withhold the student's grades, diploma and/or transcripts in accordance with law.~~

~~(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)~~

~~(cf. 5144.1 - Suspension and Expulsion/Due Process)~~

*Legal Reference:**EDUCATION CODE*

~~48900 Grounds for suspension or expulsion~~

~~48904 Willful misconduct, limit of liability of parent or guardian~~

~~48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of~~

~~pupils to new school districts; notice to rescind decision to withhold~~

CIVIL CODE

~~1714.1 Liability of parent or guardian for act of willful misconduct by a minor~~

GOVERNMENT CODE

~~53069.5 Reward for information concerning person causing death, injury, or property damage; liability for~~

~~reward~~

PENAL CODE

~~594 Vandalism~~

~~640.5 Graffiti; facilities or vehicles of governmental entity~~

~~640.6 Graffiti~~

CODE OF REGULATIONS, TITLE 5

~~305 Pupil responsible for care of property~~

The Governing Board desires to enhance student learning by striving to provide an environment where students and staff can feel safe and secure and can take pride in their school. To that end, the Superintendent or designee shall develop strategies for preventing theft, graffiti and vandalism on school grounds, including collaborating with local law enforcement and city and county officials, as appropriate, to help develop a coordinated response to theft, graffiti and vandalism in the community.

(cf. 0450 – Comprehensive Safety Plan)

(cf. 1400 – Relations Between Other Governmental Agencies and the Schools)

(cf. 3515 – Campus Security)

VANDALISM, THEFT AND GRAFFITI

(cf. 3515.3 – District Police/Security Department)

(cf. 5131.7 – Positive School Climate)

(cf. 5136 – Gangs)

(cf. 5138 – Conflict Resolution/Peer mediation)

Students and staff are encouraged to report any theft, graffiti or vandalism to the principal or designee for investigation. The principal or designee shall determine whether the incident necessitates an investigation pursuant to the district's sexual harassment, hate-motivated behavior, or nondiscrimination grievance procedure.

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.7 – Sexual Harassment)

(cf. 5145.9 – Hate-Motivated Behavior)

As appropriate, the principal or designee may contact local law enforcement in instances when the graffiti is repetitive, identifies particular targets or groups, identifies the perpetrator, and/or contains incitements to violence, threats, or intimidation. Photographs or other evidence of the vandalism or graffiti shall be preserved as necessary for investigation by the district or law enforcement and as evidence in any district disciplinary proceedings.

The principal or designee shall ensure that graffiti on school grounds is removed and covered as soon as possible, and if practicable before the beginning of the school day.

A student who commits an act of theft, vandalism or graffiti on school grounds shall be subject to disciplinary action, including, but not limited to, suspension or expulsion in accordance with Board policy and administrative regulation. If reparation for damages is not made, the district also may withhold the student's grades, diploma, and/or transcripts in accordance with law.

(cf. 3515.4 – Recovery for Property Loss or Damage)

(cf. 5125.2 – Withholding Grades, Diploma or Transcripts)

(cf. 5131 – Conduct)

(cf. 5144 – Discipline)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

Legal Reference:

EDUCATION CODE

48900 Grounds for suspension or expulsion

48904 Willful misconduct, limit of liability of parent or guardian

Students

BP 5131.5(c)

VANDALISM, THEFT AND GRAFFITI

48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury

CIVIL CODE

51.7 Right to be free from violence

52.1 Discrimination liability

1714.1 Liability of parent or guardian for act of willful misconduct by a minor

GOVERNMENT CODE

53069.5 Reward for information

PENAL CODE

594 Vandalism

594.1 Aerosol containers of paint

594.2 Intent to commit vandalism or graffiti

594.6 Vandalism or graffiti, community service

640.5 Graffiti; facilities or vehicles of governmental entity

640.6 Graffiti

CODE OF REGULATIONS, TITLE 5

305 Student responsible for care of property

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy

adopted: February 3, 1998

Policy

Reviewed: October 12, 2010

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

BOARD REPORT

10/12/10

14.2a

14.2a Approval is Recommended for the Reinstatement of Pupil Services Case #19-10 to Attend Public School

The Superintendent is recommending to the Board of Education that Case #19-10 be reinstated to attend public school.

Each student is required to complete his/her rehabilitation plan. Plans specify details for attendance, academic progress, counseling and appropriate behavior. This student has met or exceeded the conditions for reinstatement to attend public school.

RECOMMENDED MOTION: That the Board Approve the Reinstatement of
Pupil Services Case #19-10 to Attend Public School.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10/12/10

14.2b

14.2b Second Reading and Approval of Revised Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504

It is recommended practice that the Board of Education regularly review Board Policies/Administrative Regulations that are significant to the operation of the district. A revised Board Policy/Administrative Regulation on Identification and Education Under Section 504 is being presented for a second reading and approval.

RECOMMENDED MOTION: That the Board approve the Second Reading of Revised Board Policy/Administrative Regulation 6164.6 – Identification and Education Under Section 504.

Moved by:

Seconded by:

Vote:

IDENTIFICATION AND EDUCATION UNDER SECTION 504

Definitions

504 team: A multi-disciplinary team convened to review the evaluation data in order to make placement decisions. The 504 team shall consist of a group of persons knowledgeable about the student, the meaning of evaluation data, and the placement options. (34 CFR 104.35) The student's parent/guardian shall be invited to participate.

The Governing Board recognizes the need to identify and evaluate children with disabilities in order to provide them with a free, appropriate public education. Under Section 504 of the federal Rehabilitation Act of 1973, individuals with a physical or mental impairment that substantially limits one or more major life activities, including learning, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

The Superintendent or designee shall establish screening and evaluation procedures to be used whenever there is reason to believe that a student has a disability that limits his/her ability to attend or function at school.

To evaluate the student's eligibility under Section 504, the Superintendent or designee shall convene a ~~school-site committee~~ **504 team** of professionals knowledgeable about the student's individual needs and school history, the meaning of evaluation data, and accommodation options. The student's parent/guardian shall be invited to participate on ~~this committee~~ **the 504 team**.

If the student is found to have a disability that requires services under Section 504, the ~~school site committee~~ **504 team** shall develop a written accommodation plan for the student. Upon reviewing the nature of the disability and how it affects the student's education, the ~~committee~~ **504 team** shall determine what modifications and/or special services and aids are needed. The student shall be educated with nondisabled students to the maximum extent appropriate to the student's individual needs.

The ~~school-site committee~~ **504 team** shall provide the parent/guardian with a written copy of the accommodation plan and notice of procedural safeguards guaranteed by law.

(cf. 0410- Nondiscrimination in District Programs and Activities)

(cf. 0430 -Comprehensive Local Plan for Special Education)

(cf. 5141.24 -Specialized Health Care Service)

(cf. 5144.2 -Suspension and Expulsion/Due Process (Students with Disabilities)

Legal Reference:

EDUCATION CODE

49423.5 Specialized physical health care services

CODE OF REGULATIONS. TITLE 5

3051.12 Health and Nursing Services

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

UNITED STATES CODE. TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

~~1400-1482 et seq.~~ Individuals with Disabilities Education Act

UNITED STATES CODE. TITLE 29

~~701 et seq. Rehabilitation Act of 1973~~

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS. TITLE 34

104.1-104.61 Nondiscrimination on the basis of handicap, especially

104.1 Purpose to effectuate Section 504 of the Rehabilitation Act of 1973

104.3 Definitions

104.33 Free appropriate public education

104.35 Evaluation and placement

104.36 Procedural safeguards

Policy

Adopted:

July 7, 1998

CULVER CITY UNIFIED SCHOOL DISTRICT

Culver City, California

Policy

Reviewed:

September 28, 2010

Policy

Reviewed:

October 12, 2010

IDENTIFICATION AND EDUCATION UNDER SECTION 504

Definitions

Free appropriate public education (FAPE) under Section 504 of the Rehabilitation Act of 1973 means the provision of either regular or special education and related aids and services, designed to meet the student's individual educational needs as adequately as the needs of nondisabled students are met. (34 CFR 104.33)

504 team: a multi-disciplinary team convened to review the evaluation data in order to make placement decisions. The 504 team shall consist of a group of persons knowledgeable about the student, the meaning of evaluation data, and the placement options. (34 CFR 104.35) The student's parent/guardian shall be invited to participate.

Eligibility

~~A disabled student eligible for services~~ **A student eligible to receive FAPE** under Section 504 is one who (a) has a physical or mental impairment that substantially limits one or more major life activities, including learning, (b) has a record of such an impairment, or (c) is regarded as having such an impairment.

~~(Code of Federal Regulations, Title 34, Part 104.3)~~
(34 CFR 104.3)

Major life activities ~~are~~ **means** functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working. Examples of students with such impairments include, but are not limited to:

1. Students with a normal ability to learn but who have a mobility impairment,
2. Students with a normal ability to learn academically but who require occupational or physical therapy in order to function physically,
3. Students with emotional disabilities manifested by behavior problems which result in exclusion from classes or school.

Indications of a possible disability that significantly interferes with learning include, but are not limited to:

1. Medical conditions such as severe asthma or heart disease,
2. Temporary medical condition due to illness or accident,
3. Poor or failing grades over a lengthy period of time,

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Referral and Identification Procedures

1. Any student may be referred by a parent/guardian, teacher, other certificated school employee or community agency for consideration of eligibility as a disabled student under Section 504. This referral should be made to the school site principal or **504 Coordinator**.
2. The school ~~site committee~~ **principal or 504 Coordinator** shall ~~promptly~~ consider the referral and determine whether an evaluation under this procedure is appropriate. This determination shall be based on a review of the student's school records (including academic, social and behavioral records) and the student's needs. Students requiring evaluation shall be referred to appropriate evaluation specialists.
3. If a request for evaluation is denied, the ~~school site committee~~ **principal** shall inform the parents/guardians of this decision and of their procedural ~~rights~~ **safeguards** as described below.

Accommodation Plan

1. When a student is identified as disabled within the meaning of Section 504, the ~~school site committee~~ **504 team** shall determine what services are necessary to ensure that the student's individual education needs are met as adequately as the needs of nondisabled students.
2. In making this determination, the ~~school site committee~~ **504 team** shall consider all significant factors relating to the learning process for the student, including his/her adaptive behavior and cultural and language background. The evaluation may include, but is not limited to, classroom and playground observation, performance-based testing, academic assessment information, and data offered by the parent/guardian.
3. The parents/guardians shall be invited to participate in the ~~school site committee~~ **504 team** meeting where services for the student will be determined and shall be given an opportunity to examine all relevant records.
4. The ~~school site committee~~ **504 team** shall develop a written plan describing the disability and specifying the services needed by the student. A copy of this plan shall be kept in the student's cumulative file. The student's teacher and any other staff who provide services to the student shall be informed of the services necessary for the student, to the extent that they need to be informed in order to provide for the student in the school setting.
5. If the ~~school site committee~~ **504 team** determines that no services are necessary for the student, the record of the ~~committee's~~ **team's** meeting shall reflect the identification of the student as a disabled person under Section 504 and shall state the basis for the decision that no special services are presently needed.

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

6. The disabled student shall be placed in the regular educational environment unless the district demonstrates that a more restrictive placement is required in order to meet the student's needs. The disabled student shall be educated with those who are not disabled to the maximum extent appropriate to his/her individual needs.
7. The parents/guardians shall be notified in writing of the final decision concerning services to be provided, if any, and of the Section 504 procedural safeguards, including the right to an impartial hearing to challenge the decision.
8. The district shall complete the identification, evaluation and placement process within a ~~reasonable time frame~~ **60 school days**.
9. The student's plan shall include a schedule for periodic review of the student's needs and indicate that this review may occur sooner at the request of the parent/guardian or school staff.

Review of the Student's Progress

1. The ~~school site committee~~ **504 team** shall monitor the progress of the disabled student and the effectiveness of the student's plan. The ~~committee~~ **team** shall periodically determine whether the services are appropriate and necessary and whether the disabled student's needs are being met as adequately as the needs of nondisabled students.
2. A reevaluation of the student's needs will be conducted before any subsequent significant change in placement.

Procedural Safeguards

Parents/guardians shall be notified in writing of all district decisions regarding the identification, evaluation or educational placement of students with disabilities or suspected disabilities.

Notifications shall include a statement of their rights to:

~~(Code of Federal Regulations, Title 34, Part 104.36)~~

(34 CFR 104.36)

1. Examine relevant records.
2. Have an impartial hearing with an opportunity for participation by the parents/guardians and their counsel.
3. Have a review procedure.

(cf. 5145.6- Parental Notifications)

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Notifications shall also set forth the procedures for requesting a hearing, the name, address and telephone number of the person with whom the request should be made, and the fact that reimbursement for attorney's fees is available only as authorized by law.

The Superintendent or designee shall maintain a list of impartial hearing officers who are qualified and willing to conduct Section 504 hearings. To ensure impartiality, such officers shall not be employed by or under contract with the district in any capacity other than that of hearing officer and shall not have any professional or personal involvement that would affect their impartiality or objectivity in the matter.

If a parent/guardian disagrees with the identification, evaluation or educational placement of a student with disabilities under Section 504, he/she may initiate the following procedures:

1. Within 30 days of receiving the student's accommodation plan, set forth in writing his/her disagreement and request that the school principal and ~~school site committee~~ **504 team** review the plan in an attempt to resolve the disagreement. This review shall be held within ~~14~~ **10 school** days of receiving the parent/guardian's request, and the parent/guardian shall be invited to attend the meeting at which the review is conducted.
2. If disagreement continues, request in writing that the Superintendent or designee review the plan. This review shall be held within ~~14~~ **10 school** days of receiving the parent/guardian's request, and the parent/guardian shall be invited to meet with the Superintendent or designee to discuss the review.
3. If disagreement continues, request in writing a Section 504 due process hearing. The request shall include:
 - a. The specific nature of the decision with which the parent/guardian disagrees,
 - b. The specific relief the parent/guardian seeks,
 - c. Any other information the parent/guardian believes pertinent.

Within 20 **school** days of receiving the parent/guardian's request, the Superintendent or designee shall select an impartial hearing officer. This 20 **school** days may be extended for good cause or by mutual agreement of the parties.

Within 45 **60** days of the selection of the hearing officer, the Section 504 due process hearing shall be conducted and a written decision mailed to all parties. This ~~45~~ **60** days may be extended for good cause or by mutual agreement of the parties. The Superintendent or designee shall represent the district at this hearing.

IDENTIFICATION AND EDUCATION UNDER SECTION 504 (Continued)

Any party to the hearing shall be afforded the right to:

1. Be accompanied and advised by counsel and by individuals with special knowledge or training related to the problems of students who are qualified as disabled under Section 504.
2. Present written and oral evidence.
3. Question and cross-examine witnesses.
4. Receive written findings by the hearing officer.

If desired, either party may seek a review of the hearing officer's decision by a federal court of competent jurisdiction.

Regulation

CULVER CITY UNIFIED SCHOOL DISTRICT

~~Reviewed~~ **Adopted:**

July 7, 1998

Culver City, CA

Regulation

Reviewed:

September 28, 2010

Regulation

Reviewed:

October 12, 2010

BOARD REPORT

10/12/10

14.2c

14.2c Approval is Recommended for the Supplemental Educational Services Master Contract (pursuant to the No Child Left Behind Act) and Delegation of Authority to Superintendent to Enter into Contracts with Supplemental Educational Services Providers

It is recommended that the Board take action to approve a Master Contract for use when entering into agreements with Supplemental Educational Service providers, as required by the No Child Left Behind Act.

It is also recommended that the Board delegate authority to the Superintendent, on behalf of the District, to enter into contracts, based on the Master Contract, with individual Supplemental Educational Service providers.

It is also recommended that the Board delegate authority to the Superintendent, on behalf of the District, to enter into individual supplemental services agreements whereby supplemental educational services providers (pursuant to the Master Contract) agree to provide Supplemental Educational Services to individual District students.

RECOMMENDED MOTION: That Board approve the 2010-2011 Supplemental Educational Services Contract and Delegation of Authority to the Superintendent to Enter into Contracts with Supplemental Educational Services Providers.

Moved by:

Seconded by:

Vote:



CULVER CITY
UNIFIED SCHOOL DISTRICT

CULVER CITY UNIFIED SCHOOL DISTRICT
STATE AND FEDERAL PROGRAMS

SUPPLEMENTAL EDUCATIONAL SERVICES
2010 – 2011 MASTER CONTRACT

THIS MASTER CONTRACT ("Contract") is made and entered into on _____, between the Culver City Unified School District (hereinafter referred to as "LEA" [local educational agency] or "District"), a public school district duly operating under the laws of the state of California, and _____, a Supplemental Service Provider (hereinafter referred to as "PROVIDER") for the purpose of providing supplemental services to eligible LEA students. "Eligible students" are those students identified by the District who meet specific requirements under Title I.

WHEREAS, the LEA is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required:

WHEREAS, the LEA is in need of such special services and advice;

WHEREAS, **PROVIDER** is specially trained and experienced and competent to perform the special services required by the LEA, and such services are needed on a limited basis;

WHEREAS, the No Child Left Behind Act, 20 U.S.C. Section 6316(e) outlines the requirements for supplemental educational services;

WHEREAS, Section 6316(e) (3) of the No Child Left Behind Act mandates that a school district's contract with a provider must include the following:

- a. Requires the LEA to develop, in consultation with parents (and the provider chosen by parents), a statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement, in the case of a student with disabilities, is consistent with the student's Individualized Education Program;
- b. Describes how the student's parents and teacher or teachers will be regularly informed of the student's progress;
- c. Provides for the termination of the agreement if the provider is unable to meet the goals and timetables required;
- d. Contains provision with respect to making payment to the provider by the LEA;
- e. Prohibits the provider from disclosing to the public the identify of any student eligible for, or receiving, supplemental services without the written permission of the parents of such student;

WHEREAS, **PROVIDER** has been approved by the California State Department of Education and has met the qualifications to be certified as a supplemental service provider; and

WHEREAS, **PROVIDER** is willing to provide such services to LEA's eligible students if selected by the parents/guardians of eligible students.

THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES CONTAINED HEREIN, it is agreed between the parties as follows:

1. Individual Supplemental Services Agreements

An Individual Supplemental Services Agreement (ISSA) shall be developed by LEA in consultation with parents/guardians and PROVIDER for each LEA eligible student whose parent/guardian elects to receive supplemental services from PROVIDER.

- a. The ISSA shall include at least the following terms:

- (1) A statement of specific achievement goals for the student, how the student's progress will be measured, and a timetable for improving achievement that, in the case of a student with disabilities, is consistent with the student's individualized education program under section 614(d) of the Individuals with Disabilities Education Act (20 USC § 1414 (d)).
 - (2) That PROVIDER shall keep the parents and teachers informed of the student's progress by providing regular written reports.
 - (3) That the LEA may, without limitation, terminate the ISSA in the event the goals and/or timetables referenced hereinabove (Paragraph 1.a.1) are not satisfied.
 - (4) That parents/guardians shall not be charged for any services rendered under the ISSA. Provided, however, that the parents/guardians and PROVIDER are not barred from entering into a separate contract, without involvement of the LEA, for provision of additional paid services, where permitted by law.
 - (5) That the PROVIDER shall not disclose to any member of the public the identity of any student eligible for, or receiving, supplemental educational services under this subsection without the written permission of the parents of such student.
- b. Changes in any student's ISSA may only be made with the written consent of the LEA in consultation with parents/guardians. PROVIDER, LEA, or the parents/guardians may request a review of a student's ISSA.

2. Parents/Guardianship

For the purpose of the Contract, a parent is the natural or adoptive parent, legal guardian, or a surrogate parent appointed by LEA.

3. Student Records

The term "student record" is defined as any of Provider's records pertaining to the student which, if prepared, owned, or retained by the LEA, would constitute an "education record" under the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. § 1232g) or a "pupil record" under the California Pupil Records Act (Education Code §§ 49060-49078). PROVIDER will maintain an access log delineating date, time, agency, and identity of any individual accessing student records who is not in the direct employ of the PROVIDER. PROVIDER agrees to provide access to and copies of student records to LEA and/or the parents/guardians. PROVIDER shall not allow access to any student record without the written consent of the parent/guardian or LEA, except as required by law. Upon completion or termination of the ISSA or termination of this Contract, PROVIDER shall turn over to LEA all student records for LEA's eligible students to whom PROVIDER has provided services under this Contract.

4. Nondisclosure

The PROVIDER shall not disclose to the public the identity of any student eligible for, or receiving, Supplemental Services without the written permission of the parents/guardians of such student.

5. Access by LEA

PROVIDER shall notify LEA of the location and/or any change in location at which it is providing services to LEA's eligible students. It shall allow access to its facilities for periodic monitoring of each student's instructional program by LEA and shall be invited to participate in the review of each student's progress by LEA. LEA representatives shall have access to observe each student at work, observe the instructional setting, interview PROVIDER, and review each student's progress including the behavior intervention plan, if any.

6. Fingerprints

In accordance with Education Code § 45125.1, PROVIDER shall conduct a criminal background check of its employees and/or subcontractors and, upon receipt of those checks, certify to the LEA that no employee and/or subcontractors of PROVIDER working with students of the school district has been convicted of a violent or serious felony as defined by statutes. The provider will submit to the LEA a copy of the clearance notification received per employee. PROVIDER shall supply LEA with a list of names of those employees and/or subcontractors who are cleared to work with students of the LEA a fingerprint certification form will be submitted with monthly invoices and attendance registers.

7. Independent Contractor Status

This agreement is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. PROVIDER understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this agreement.

8. Conflict of Interest:

This Agreement is subject to Board Policy 9270(a) governing conflicts of interest. PROVIDER agrees to furnish to LEA (upon request) a valid copy of the most recently adopted partnership agreements or bylaws of the corporation and also a complete and accurate list of the Governing Board of Directors (or Trustees or Partners) and to timely update said information as changes in such governance occur. PROVIDER shall avoid any actual or potential conflict of interest on behalf of itself or its employees providing services hereunder, including, but not limited, to employment with LEA, including its charter schools.

9. Accident/Incident Report

PROVIDER agrees to submit a written accident report to LEA within 24 hours of an accident or incident when a pupil has suffered an injury, injured another individual, or has been involved in an activity requiring notification of law enforcement or emergency personnel.

10. Discrimination

PROVIDER shall not discriminate on the basis of race, religion, sex, national origin, age, handicap, or sexual orientation in employment or operation of its programs.

11. Child Abuse Reporting

PROVIDER assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to child abuse and/or missing children reporting obligations and procedures under California law, including but not limited to, California Education Code § 49370 and California Penal Code §§ 11166 et seq. PROVIDER agrees to provide annual training to all its employees regarding mandated reporting of child abuse and missing children. PROVIDER agrees that all staff members will abide by such laws in a timely manner. PROVIDER shall, in addition to any other obligation imposed by law, submit immediately by facsimile and mail, within twenty-four (24) hours an accident or incident report to LEA when it becomes aware of circumstances including, but not limited to: allegations of molestation, child abuse, missing children under PROVIDER's supervision.

12. Supplies, Equipment and Facilities

PROVIDER shall be solely responsible for the provision of all appropriate supplies, equipment, and facilities for a pupil as required in his/her ISSA.

13. Inspection and Audit

PROVIDER shall provide access to records or reports, or other matter relating to the Contract, upon request by LEA. Fiscal records shall be maintained by PROVIDER for five (5) years and shall be available for audit.

14. Indemnification

PROVIDER shall defend, hold harmless, and indemnify LEA and its governing board, officers, agents, and employees from and against all liabilities and claims for damage for deaths, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever arising from or connected with its service hereunder, resulting from the negligence or intentional acts of PROVIDER, its agents, or employees. It is understood and agreed that such indemnity shall survive the termination of this agreement.

LEA shall defend, hold harmless and indemnify PROVIDER and its governing board, offices, agents, and employees from all liabilities and claims for damage for death, sickness, or injury to any person(s) or damage to any property, including, without limitation, all consequential damages and expenses (including attorney fees), from any cause whatsoever resulting from the negligence or intentional acts of LEA, its agents, or employees. It is understood that such indemnity shall survive the termination of this contract. The District shall not be liable for acts of the students or the student's parent/guardian, family member, etc.

15. Insurance

During the entire term of this agreement and any extension or modification thereof, PROVIDER shall keep in effect a policy or policies of general liability insurance, of at least one million dollars (\$1,000,000.00) for

each person and one million dollars (\$1,000,000.00) per occurrence for all damages arising out of death, bodily injury, sickness or disease from any one accident or occurrence, and one million dollars (\$1,000,000.00) per occurrence for all damages and liability arising out of injury to or destruction of property for each accident or occurrence. Not later than the effective date of this agreement, PROVIDER shall provide LEA with satisfactory evidence of insurance, naming LEA as additional certificate holder, including a provision for a twenty (20) calendar day written notice to LEA before cancellation or material change, evidencing the above specific coverage. The PROVIDER will supply to the LEA with an endorsement page listing the LEA on said endorsement page. The PROVIDER shall, at its own cost and expense, procure and maintain insurance under the Worker's Compensation Law of California, if applicable. LEA reserves the right to revise the requirements of this provision at any time. If LEA determines that additional insurance coverage is necessary, LEA will reopen negotiations with PROVIDER to modify the terms of this agreement.

16. Payment

The LEA shall make payment to the PROVIDER for services required under an ISSA. Such services shall be billed on an hourly-rate basis, at the rate specified in the ISSA, provided that the maximum hourly rate specified in the ISSA shall not exceed \$ _____. Provided, further, that in no event shall the LEA incur any obligation or expense to PROVIDER, or be responsible for making any payment to PROVIDER in excess of the applicable State and/or Federal reimbursement limits (currently \$859.68 per student for the 2010-2011 school year).

17. Monthly Invoices

PROVIDER shall submit to LEA monthly invoices itemized by name/address of students, service provided and actual number of hours for which services were provided, and amount owed. Invoices shall be submitted to LEA by the close of fiscal year, June 24, 2011. LEA shall process payments to PROVIDER within forty-five (45) days of submission of such invoices, except in those situations identified in Paragraph 19, below.

18. Records of Attendance

PROVIDER shall maintain daily records of student services provided, including the name/address of student, the name of PROVIDER's employee who rendered the service, and the amount of time of such service. PROVIDER shall provide a copy of such records to LEA monthly, including parent signatures validating services rendered.

19. Right to Withhold

LEA may withhold payment to PROVIDER, on ten (10) working days written notice of such withholding, when in the opinion of the LEA:

- a. PROVIDER's performance, in whole or in part, either has not been carried out or is insufficiently documented.
- b. PROVIDER has neglected, failed, or refused to furnish information or to cooperate with the inspection, review, or audit of its program, work, or records.
- c. PROVIDER has failed to submit the invoice in a timely manner.

If LEA gives notice of intent to withhold, PROVIDER shall have fourteen (14) days from the date of receipt of said notice to correct such deficiency.

20. Modifications and Amendments:

This Contract may be modified or amended only by a written document signed by authorized representatives of PROVIDER and LEA. No change in this contract or in the ISSA shall result in a LEA financial obligation to PROVIDER in excess of the State/Federal reimbursement rate per student per year to the LEA.

21. Subcontract and Assignment

PROVIDER shall not subcontract or assign any of the work contemplated under this Contract.

22. Termination

- a. This agreement may be terminated by LEA or PROVIDER at any time. PROVIDER's exercise of its right to terminate this contract shall not alleviate its responsibilities to complete any existing ISSA's. To terminate this Contract, either party shall give twenty (20) calendar days written notice as provided herein

- prior to the date of the termination. Upon termination without default of PROVIDER, LEA shall pay, without duplication, for all services satisfactorily performed to date of termination,
- b. In consideration of this payment, PROVIDER waives all rights to any further payment or damage. Upon termination, PROVIDER shall turn over to LEA all student records in its possession generated as a result of services rendered under this Contract, possessed by PROVIDER or under its control at the time of termination.
 - c. An ISSA may be terminated at any time by the LEA or with the consent of the LEA, including, without limitations in the event that the LEA determines the PROVIDER is unable to meet the goals and timetables required under the ISSA with respect to the subject student. An Individual Supplemental Services Agreement may be terminated by PROVIDER only upon consent of the LEA. An ISSA shall terminate if the student ceases to be enrolled in the District. Upon termination under this paragraph, final payment from LEA will be calculated based upon a prorated calculation of total services actually rendered.

23. Compliance with Laws

During the term of this agreement, PROVIDER shall comply with all applicable federal, State Board of Education, and local statutes, laws, ordinances, rules, and regulations relating to the provision of supplemental services, including securing and maintaining in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.

24. Entire Agreement

This Agreement constitutes the entire agreement between LEA and PROVIDER and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

25. Governing Law

The terms and conditions of this agreement shall be governed by the laws of the state of California with venue in Los Angeles County, California.

26. Severability Clause

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect, to the extent that the intent of the parties can be fulfilled.

27. Notices

Notices required under this Contract shall be valid when mailed first class postage or personally delivered to the following representatives, as indicated below:

Kevin Kronfeld
 Coordinator of State and Federal Programs
 Culver City Unified School District
 4034 Irving Place
 Culver City, California 90232

28. Authorized Representative

Subject to approval by the Culver City Unified School District's Board of Education, persons signing this Contract certify they are the authorized representatives of the respective parties, and are authorized to sign this document. Services are limited to the per student allocation as set by the California Department of Education per No Child Left Behind regulations.

The parties hereto have executed this agreement by and through their duly as authorized agents or representatives. This contract is effective _____, and terminates at 5:00 p.m. on June 24, 2011, unless sooner terminated as provided herein.

**Culver City Unified School District
 Provider**

Supplemental Education Service

 Signature

 Signature

Kevin Kronfeld, Coordinator of State and Federal Programs
 (Type/print Name and Title)

 (Type/print Name and Title)

Approved as to form:
 Atkinson, Andelson, Loya, Ruud & Romo
 Attorneys at Law
 Mr. Joshua E. Morrison, Esq.

 Federal ID

Resolution Regarding Sufficiency of Instructional Materials

**RESOLUTION NO. 6
BEFORE THE GOVERNING BOARD
OF THE CULVER CITY UNIFIED SCHOOL DISTRICT**

WHEREAS, the Board of the School District, in order to comply with the requirements of Education Code Section 60119, held a public hearing on October 12, 2010, at 7:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the Board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the Board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the Board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the School District, and;

WHEREAS, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

THEREFORE, IT IS RESOLVED that for the 2010-2011 school year, the School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

Steven Gourley, President

Scott Zeidman, Esq., Vice President

Karlo Silbiger, Clerk

Katherine Paspalis, Esq., Member

Patricia Siever, Professor, Member

Patricia Jaffe, Interim Superintendent

BOARD REPORT

10/12/10

14.2e

14.2e Approval is Recommended for the Certification for Instructional Materials Funding Realignment Program (IMFRP)

Board of Education approval is requested for certification of the Instructional Materials Funding Realignment Program (IMFRP).

In compliance with Education Code section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531 (c), the Board of Education will receive public input regarding the Instructional Materials Funding Realignment Program Certification.

In order to be eligible to receive instructional materials funds, the governing board of each district is required to hold an annual public hearing and adopt a resolution stating whether each pupil in the district has sufficient textbooks or instructional materials in specified subjects consistent with the content and cycles of the curriculum frameworks adopted by the state board.

Governing boards that have met the requirements of Education Code section 60119 and have also certified compliance with the Instructional Materials Funding Realignment Program (IMFRP) requirements regarding provision of standards-aligned instructional materials for all students (Education Code section 60422) may spend 100% of any remaining IMFRP funds from that year's allocation for other approved purposes.

RECOMMENDED MOTION: That the Board approves the Certification for Instructional Materials Funding Realignment Program (IMFRP).

Moved: Seconded by:

Vote:

BOARD REPORT

10/12/10

14.2f

14.2f Approval is Recommended for Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials

The local governing board of the Culver City Unified School District hereby certifies that as of October 12, 2010, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades 9-12, the instructional materials were adopted by the local governing board following district level review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

RECOMMENDED MOTION: That the Board approves Instructional Materials Funding Realignment Program (IMFRP) Certification of Provision of Standards-Aligned Instructional Materials.

Moved:

Seconded by:

Vote:

BOARD REPORT

10/12/10

14.2g

14.2g Approval is Recommended for the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams Legislation, a uniform complaint report summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting period of July 1, 2010 through September 30, 2010 is presented here for Board approval. There were no complaints during this period.

RECOMMENDED MOTION: That the Board approves the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints for the period of July 1, 2010 through September 30, 2010.

Moved by:

Seconded by:

Vote:



Los Angeles County
Office of Education
Leading Educators • Supporting Students
Serving Communities

**Williams/Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Uniform Complaints 2010-2011**

**Culver City Unified
School District**

District Name: _____

Date: October 12, 2010

Person completing this form: Gwenjs Laura

Title: Assistant Superintendent
Educational Services

Quarter covered by this report (check one below):

- | | | | |
|---|--------------------------|-----|--------|
| <input checked="" type="checkbox"/> 1st QTR | July 1 to September 30 | Due | 15-Oct |
| <input type="checkbox"/> 2nd QTR | October 1 to December 31 | Due | 14-Jan |
| <input type="checkbox"/> 3rd QTR | January 1 to March 31 | Due | 15-Apr |
| <input type="checkbox"/> 4th QTR | April 1 to June 30 | Due | 15-Jul |

Date for information to be reported publicly at governing board meeting: October 12, 2010

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0		
Facilities	0		
Teacher Vacancy and Misassignment	0		
CAHSEE Intensive Instruction and Services	0		
TOTAL	0		

Print Name of District Superintendent Patricia Jaffe, Interim Superintendent

Signature of District Superintendent _____ Date October 12, 2010

Return the **Quarterly Summary** to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Yolanda M. Benitez, Williams Settlement Legislation
9300 Imperial Highway, PCS/Williams
Downey, CA 90242

Telephone: (562) 803-8227
FAX: (562) 401-5659
E-Mail: Benitez_Yolanda@lacoed.edu

BOARD REPORT

15.1 Goals and Objectives of the Board

At the request of Board member Patricia G. Siever, Board members previously had a discussion about compiling the Board's goals and objectives, and at a later meeting reviewed a draft.

The Board will further discuss the Goals and Objectives drafted thus far and discuss having a workshop.

BOARD REPORT

15.2 Capital Projects

At the request of the Board, Mrs. Jaffe had discussions with staff throughout the District to get their suggestions for capital improvement projects. Mrs. Jaffe will provide this information to the Board so that they can further discuss and prioritize the projects.

BOARD REPORT

15.3 Citizens' Oversight Committee

The Board previously approved the formation of a Citizen's Oversight Committee to oversee funds generated by the community approved Measure EE Parcel Tax. The application process has ended and Board members will discuss and appoint members.

BOARD REPORT

15.4 Use of City Council Chambers

The Board previously requested to hold one Board meeting at City Hall. This meeting was held on September 28, 2010 in the Council Chambers. The Board will discuss permanently moving the Board of Education meetings to City Hall.